

**Consolidated Planning and Advisory Workgroup (CPAW)  
Thursday, November 2, 2017  
2pm – 5pm**

**Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520**



Members attending: Jennifer Tuipulotu, Roberto Roman, Candace Collier, Stephen Boyd, Sheri Richards, Kimberly Krisch, Sara Marsh, Tom Gilbert

Staff attending: Matthew Luu, Jennifer Bruggeman, Janet Costa, Stephanie Chenard, Robert Thigpen,

Public Participants: Carwen Spencer, Melinda O’Day, Yolanda Batson, Elizabeth Ward, Guadalupe Cazares, Loretta Bradstreet, Keri Banks, Bessie Sagaiga, Dan Geiger,

Facilitator: Maria Pappas

Recorder: Lisa Cabral

Staff Support: Warren Hayes

Excused from Meeting: Karen Smith, Lisa Bruce, Matt Wilson, Kathi McLaughlin, David Bergesen, Doug Dunn,

Absent from Meeting: Gina Swirsding, Duane Chapman, Maude DeVictor, Connie Steers, Lauren Rettagliata, Jackie Lerman, Ryan Nestman, Lucy Nelson, Sam Yoshioka, Will McGarvey, Dave Kahler

TOPIC	ISSUE/CONCLUSION	ACTION/ RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"> <li>• Call to Order</li> <li>• Introductions</li> <li>• Working Agreement</li> <li>• Announcements</li> <li>• Finalize Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Introductions made.</li> <li>• Maria Pappas reviewed the revised CPAW’s Working Agreement</li> <li>• Approved September notes with corrections</li> </ul>	Information  Notes approved. Will be posted to MHSAs CPAW website.	Maria Pappas  Lisa Cabral to post Notes
2. Behavioral Health Services (CCBHS) Status Update	<ul style="list-style-type: none"> <li>• Electronic Health Record – EHR was implemented September 26<sup>th</sup>. As of today, there have been over 12,000 notes written in the EHR by clinicians. We will begin to</li> </ul>		Matthew Luu

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<ul style="list-style-type: none"> <li>• Electronic Health Records</li> <li>• Electronic Health Record</li> <li>• Drug Medi-Cal Waiver</li> <li>• Emergency Response Teams Mobile Crisis Response</li> <li>• External Quality Review</li> <li>• Staff Relocations</li> <li>• Tele-Psychiatry Pilot</li> </ul>	<p>create a governance structure created for the Behavioral Health division. There will be ongoing support for individuals who input information in ccLink.</p> <p>Looking to have documentation for AOD in the electronic health record in phase 2 in the first part of 2018. Also, Phase 2 will allow for clients to access the MyccLink Patient Portal Implementation; and Phase 2 will include the Development of the Electronic Health Record for the Alcohol and Other Drugs program.</p> <p>There will be upgrades to the Provider Portal and the Consumer Patient Portal. The Provider Portal will allow for BH to send referrals to CBO providers. The Patient Portal will be the same as the hospital system where they can look at lab results, make appointments and request for prescription refills. We will seek input from the stakeholder bodies on the development.</p> <ul style="list-style-type: none"> <li>• Drug Medi-Cal Waiver – The waiver is an Organized Delivery System for AOD services. The State has required counties to have one access point for AOD services and the access point will have vacancy information. When individuals call to the Access Line, there is an ASAM screening process that will be completed to determine the level of care needed. The vendor, Optum, currently answers after-hour and weekend calls for the Behavioral Health System and we are looking to have them answer AOD calls.</li> <li>• Emergency Response Teams/Mobile Crisis Response - Seneca has been providing MRT services for the Childrens System of Care and will be expanding service hours. Currently in the planning phase of the Adult MRT. MRT will help to reduce the number of visits to Psychiatric Emergency Services and Miller Wellness Center and to</li> </ul>		

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	<p>serve the consumer at their homes. Jan Cobaleda-Kegler, Adult Chief, has been charged with putting together a group Hospital Staff, Fire Departments, Police Departments and Emergency Medical services to brainstorm and begin planning. There will be one team in the morning hours and two teams for the evening hours. The next phase will include input from the stakeholder groups.</p> <ul style="list-style-type: none"> <li>• External Quality Review – The Behavioral Health division will be reviewed by the State vendor and is scheduled for February 6th - 8th. The review will focus on the performance of Behavioral Health and Community Based Organizations regarding timeliness access and patient satisfaction. Consumers and family members are invited to attend groups to speak with the vendor.</li> <li>• Staff Relocations – Staff relocations have resulted from the expansion of programs. Utilization Review and Provider Services have moved to 2400 Bisso Ln and their move took place about a week ago. MHSA will be moving to 1220 Morello Ave. Financial Counselors have moved to 1350 Arnold Dr. The previous location at 30 Douglas Dr occupied by financial counselors will be utilized for the expansion of the Access Line. The Quality Management unit will be moving to the first floor of 1340 Arnold Dr, once the EMS office has moved to a new location. Information will be provided in the future regarding the updated contact information.</li> <li>• Tele-Psychiatry Pilot - The Tele-Psychiatry pilot program was created based on the need for Psychiatrists at the clinics. As of October 31, BH launched the first Tele-Psychiatry service to the East Adult Clinic with the psychiatrist located in West County. The psychiatrist can</li> </ul>		

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	<p>prescribe medications through the e-prescription within ccLink for the client. The hope is to reduce the number of individuals who visit Miller Wellness Center.</p>		
<p>3. CPAW Committee Reports</p> <ul style="list-style-type: none"> <li>• System of Care</li> <li>• Innovation</li> <li>• Membership</li> </ul>	<p>System of Care</p> <ul style="list-style-type: none"> <li>• The SOC committee worked to educate themselves with the No Place Like Home legislation. The project has been put on hold until H3 completes their needs assessment. The System of Care will focus on the care provision of No Place Like Home.</li> <li>• The committee has decided to re-visit the Family Support Network program will be discussed at November’s meeting. NAMI was selected for the Family Support Network program. The committee will be discussing how the program will be shaped.</li> <li>• The next meeting will be Wednesday, November 8th.</li> </ul> <p>Innovation</p> <ul style="list-style-type: none"> <li>• The Innovation committee did not meet in September.</li> <li>• The BOS has approved for positions to be created for the CBSST project.</li> <li>• The CORE positions were approved but currently looking for a location for the project to be located at.</li> <li>• The next Innovation meeting will be on November 27th.</li> </ul> <p>Membership</p> <ul style="list-style-type: none"> <li>• Membership has not been meeting regularly but Membership had received five new applications.</li> <li>• There will be a meeting on November 20<sup>th</sup> which will have interviews with four applicants.</li> <li>• The next Membership meeting will be taking place on November 20<sup>th</sup>.</li> </ul>		<p>Committee Representatives</p>

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<p>4. Reports from Other Stakeholder Bodies</p> <ul style="list-style-type: none"> <li>• Mental Health Commission</li> <li>• Alcohol and Other Drugs</li> <li>• Housing and Homeless Services</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mental Health Commission</b> – The November commission was held yesterday in San Ramon. There was discussion regarding the MHSA budget and Assisted Outpatient Treatment program updates. The commission held elections for next year. Barbara Serwin will be the new Chair of the Commission and Duane Chapman will be the new vice-chair.</li> <li>• <b>AOD</b> - No report available</li> <li>• <b>Housing and Homeless Services</b> – H3 will be conducting the Point in Time count in January. They are looking for youth to volunteer to administer the survey. The volunteers will be trained and the survey administration will take place on January 23-26. If there are questions, please contact Jamie Jennett. There will be a H3 housing meeting on November 7<sup>th</sup>.</li> </ul>		Committee Members
<p>5. Division Committee Reports</p> <ul style="list-style-type: none"> <li>• Social Inclusion</li> <li>• Adults</li> <li>• Older Adults</li> <li>• Children, Teens and Young Adults</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Social Inclusion</b> – The October meeting held discussions regarding proposed revisions to the Social Inclusion purpose and vision statements. The pledge statement is to be reconsidered at the November meeting. Committee held discussion regarding the definition of stigma and various ways to overcome it. The November meeting will continue discussion around planning for a Social Inclusion initiative for 2018.</li> <li>• The next Social Inclusion Meeting will be on November 9<sup>th</sup> from 1:30-3:30pm at 2425 Bisso Lane. Concord.</li> <li>• The PhotoVoice exhibition, “Voices of the Young 2017”, at the Pleasant Hill Library has expanded to West and East County. Training for PhotoVoice facilitators will occur in the first weeks of January, which will allow partnering organizations to facilitate their own classes.</li> </ul>		Committee Representatives

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	<p>The next PhotoVoice Meeting will be on December 27<sup>th</sup> from 3:00-4:30pm at 2425 Bisso Lane, Concord.</p> <ul style="list-style-type: none"> <li>• The WREACH subcommittee will not be meeting in November due to the holiday but will resume in December. The December meeting will be celebrating the WREACH Speakers Bureau and their accomplishments this calendar year. The committee held a WREACH presentation, on October 3<sup>rd</sup>, at RI International in San Pablo. There are two workshops in progress at RI International in San Pablo during November. The CIT training was completed October 24<sup>th</sup> and four WREACH speakers shared their recovery stories.</li> <li>• WREACH gave a presentation, followed by two workshops at Kaiser Mental Health Facility in Antioch.</li> <li>• WREACH speakers are wrapping up with their Casual Consumer Interviews, and two Speakers will be sharing their stories at the WREACH December meeting.</li> <li>• The next WREACH meeting will be on December 28<sup>th</sup> from 1:00-2:30pm at 2425 Bisso Lane, Concord.</li> <li>• Overcoming Transportation Committee- The Transportation committee approved its draft Purpose, Vision, and Pledge and received input on the draft Meeting Participation Agreements. The committee also reviewed drafts of the Overcoming Transportation Barrier' East and Central County Transportation Resource Guides.</li> <li>• The next Transportation meeting will be on January 24<sup>th</sup> from 1:30-2:30pm at 2425 Bisso Lane, Concord.</li> <li>• <b>Children, Teens, and Young Adult</b> – Jennifer Tuipulotu has stepped down as the facilitator and co-chair of the CTYA committee. Kathy Davison is the new co-chair along with Janet Costa. April Langro will be</li> </ul>		

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	<p>presenting at the November meeting regarding proposed improvement for Psychiatric Emergency Services and Jeff Sliemers from Youth Homes is to give update regarding the TAY Advisory Report. Next meeting will be Thursday, November 9<sup>th</sup></p> <ul style="list-style-type: none"> <li>• <b>Adults</b> – There were three presenters at the Adult October meeting. Michelle Rodriguez-Ziemer from Community Connect presented an overview of the program. Community Connect is a Medi-Cal waiver pilot program which addresses underlying behavioral and social determinants of health through increased coordination of services and the target population is High-Utilizers of services. Adam Hudson from ANKA provided information regarding Nevin House, which is a dual-diagnosis residential facility. Jennifer O’Neal-Khaw from Rainbow Community Center, provide community services for our LGBTQ population and they are opening a satellite location in West County. Next meeting will be November 28th from 3-4:30pm at 1340 Arnold Dr, Ste 200, Martinez</li> <li>• <b>Older Adults</b> – The last Older Adult meeting coincided with the last Community Forum. The meeting was reduced to one hour and hoped to recap what has taken place during the year and how to proceed for 2018. A new topic was brought up regarding “End of Life” issues. Would like to create a resource guide for “End of Life”. There will be no meetings in November and December and will the meeting will resume in January. Sheri Richards is stepping down as the facilitator and chair of the Older Adult Committee.</li> </ul>		
6. Break (flexibly applied)			

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<p>7. Results and Lessons Learned from October 5<sup>th</sup> and 25<sup>th</sup> Mental Health Community Forums – Planning for the December 7<sup>th</sup> Community Forum</p>	<p>The Brentwood Forum will take place on the December 7<sup>th</sup>, which is the same date and time as the CPAW meeting. It was discussed at the October Steering meeting to reduce the number of rotations for the group discussions.</p> <p>The facilitator needs to be familiar with the question that is being asked.</p> <p>Looking to have a keynote speaker at the forums, unfortunately we have been unsuccessful in having the Supervisors attend.</p> <p>Looking to have Supervisor Burgis speak at the Brentwood Community Forum.</p> <p>How are we reaching out to the Brentwood community? BH is reaching out to the network. Reached out to Brentwood Press and the Brentwood City Manager’s office. Should be reaching out to Oakley City Manager’s office.</p> <p>Based on the demographic information from the previous forums the percentage of individuals under 26 is very low and would like to reach out more to the TAY population.</p> <p>Shortening the conversation during the group discussions.</p> <p>The dot exercise is used for a needs assessment analysis which is then written into the Community Program Planning Process chapter of the three year plan.</p> <p>Question outside of the Discussion: Is the building located at E Street and Willow Pass Rd near the Safeway and old bank being remodeled for the use of a 200 unit housing facility? The buildings near the location have been leveled and the remaining buildings have been boarded up. There has not been any information regarding the future use of the property. There will be a 200 unit housing facility built but not at that location.</p>		Warren Hayes



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8. Review of MHSA Budget and Expenditures for the first quarter of FY 2017-18.	<p>Revenues and Expenditures: This Three Year Program and Expenditure plan has significant changes. The current MHSA Unspent funds are \$51 million. The Community Based Organizations and Administration have been pressuring to use the unspent funds. Finance creates a projection for the Budget and Expenditure Report. There has been review of expenditures and if individuals are under the wrong cost center it is corrected in the 1<sup>st</sup> Qtr. The community forums help to identify gaps in services and then we determine if we have money to fill the gap. We may want to have the budget added to the March or April agenda and bring discussion to the Steering meeting.</p>	Distribute the 1 <sup>st</sup> QTR MHSA Budget and Expenditure Report.	Warren Hayes
9. Public Comment, Announcements			Meeting Attendees
10. Review of Meeting	<p>The CPAW attendance is very low and will this impact the decisions from CPAW. CPAW does not have a required quorum for attendance. Review the need of CPAW representation at the next CPAW meeting. Can one-time money be used to build permanent housing of 10-12 studio apartments?</p>		Meeting Attendees
11. Next CPAW, Steering, Membership Meetings	<p>The next CPAW meeting will take place on January 4th. The Steering Committee will meet on November 16th. The Membership Committee will meet on November 20th.</p>		