

**Consolidated Planning and Advisory Workgroup (CPAW)**

**Thursday, April 7, 2016**

**3pm – 6pm**

**Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520**



Members attending: Dave Kahler, Kathi McLaughlin, Jennifer Tuipulotu, Connie Steers, Sheri Richards, Kimberly Krisch, Michelle Richardson, Doug Dunn, Courtney Cummings, Susan Medlin, Sam Yoshioka, Tom Gilbert, Lauren Rettagliata, Lisa Bruce,

Staff attending: Matthew Luu, Stephanie Chenard, Michelle Rodriguez-Ziemer, Robert Thigpen, Michelle Nobori, Brett Beaver, Chad Pierce, Debra Beckert, Marilyn Franklin, Jan Cobaleda-Kegler,

Public Participants: Carwen Spencer, Bessie Sagaiga, James Ross, Anthony Reed, Peter Tobias, Tanya Arnold, Glen Arnold, Phillip Mercure, Deb Shearer, Will Taylor, Dana Matteri, Denise Harrell, Gigi Crowder, Bill Jones, James Hurley, Emily Linville, Cameron Contreras, Amber Isler, Margie Burton,

Facilitator: Maria Pappas

Recorder: Lisa Cabral

Staff Support: Warren Hayes

Excused from Meeting: Molly Hamaker, Jackie Lerman, Jenny Robbins, Karen Smith

Absent from Meeting: Kimberly Martell, Duane Chapman, Maude DeVictor, Matt Wilson, Will McGarvey, Ashley Baughman, Gina Swirsding, Ryan Nestman,

<b>TOPIC</b>	<b>ISSUE/CONCLUSION</b>	<b>ACTION/RECOMMENDATION</b>	<b>PARTY RESPONSIBLE</b>
1. Welcome <ul style="list-style-type: none"><li>• Call to Order</li><li>• Introductions</li><li>• Working Agreement</li><li>• Announcements</li><li>• Finalize Minutes</li></ul>	<ul style="list-style-type: none"><li>• Introductions made.</li><li>• Maria Pappas reviewed CPAW's Working Agreement and discussed any potential additions</li><li>• Approved March notes with corrections</li></ul>	Information  Notes approved. Will be posted to	Warren Hayes  Lisa Cabral to

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	<ul style="list-style-type: none"> <li>• Danville Community Concert at the Blackhawk Auto Museum this weekend.</li> </ul>	MHSA CPAW website.	post minutes.
2. Behavioral Health Issues	<p>Community Support Worker Vacancies - Two Community Support Worker positions have been filled at PES and will report to the Transition Team.</p> <p>Effective April 1<sup>st</sup>, Optum has become the vendor for the after-hours answering service calls. Report calls to the Department of Health Care.</p> <p>Tapestry will begin on April 11<sup>th</sup> with the Behavioral Health Access Line.</p> <p>Rubicon will no longer be providing Mental Health services and Hume Center has taken over providing services on April 1<sup>st</sup> in West County. Hume Center location is on Richmond Parkway in Richmond.</p>		Matthew Luu
3. CPAW Committee Reports	<p>Membership</p> <ul style="list-style-type: none"> <li>• Looking at CPAW attendance from last year and this year.</li> <li>• Will be interviewing a potential applicant for CPAW membership.</li> </ul> <p>Innovation</p> <ul style="list-style-type: none"> <li>• Meeting has been moved to the third Monday for April from 2:30-4:30 pm</li> <li>• Concept form will be disseminated on</li> </ul>		Committee Representatives

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	<p>April 15<sup>th</sup> to providers, county staff, and CPAW.</p> <p>Systems of Care</p> <ul style="list-style-type: none"> <li>• Next meeting, Wednesday, April 13<sup>th</sup>. Finishing discussion around the pilot program for evaluation of regulations for PEI and innovation projects. Reviewing demographic forms and many agencies participating in pilot program. Finalize and implement forms for start date of July 1<sup>st</sup>.</li> </ul>		
<p>4. BHS Committee Dialogue</p> <ul style="list-style-type: none"> <li>• Social Inclusion</li> <li>• Housing and Homeless Services</li> <li>• Alcohol and Other Drug Services</li> <li>• Children, Teens and Young Adult</li> <li>• Adults</li> <li>• Older Adults</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Social Inclusion</b> – Members of the SPIRIT class attended.</li> <li>• Discussion of SB 614 – Promote consumer, family member of adults, parents of adult children, and TAY providers for certification.</li> <li>• Brainstormed for new activities for the rest of the year.</li> <li>• Photovoice is about to end at Crestwood which is held on the 3<sup>rd</sup> Wednesday of the month. New class will begin in April.</li> <li>• Currently looking to hire a new WREACH Coordinator.</li> <li>• Next meeting will be on the second Thursday from 1pm-3pm.</li> <li>• <b>Housing and Homeless Services</b> – Behavioral Health Services Housing meeting will be held on May 3<sup>rd</sup> from</li> </ul>		<p>Committee Representatives</p>

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	<p>1-3pm at 1875 Arnold Dr, Martinez.</p> <ul style="list-style-type: none"> <li> <p>• <b>Alcohol and Other Drug Services –</b>  AOD Advisory Meeting on March 23<sup>rd</sup> provided presentation on the legalization of marijuana.  Working on the Drug Medi-Cal Waiver.  March was Prescription Drug Abuse Awareness month.  April will be declared the Alcohol Awareness month by the Board of Supervisors.  EPIC Youth Summit will be held on April 16<sup>th</sup>.  The People Who Make a Difference Award nominations were due on April 1st and awardees will be recognized on May 24th.  AB 2121 will take effect on July 1, 2020, will require individuals selling or serving alcoholic beverages will need to complete an approved responsible interventions with beverages training.</p> </li> <li> <p>• <b>Children, Teens, and Young Adult –</b>  Currently working on a mission statement.  Vern Wallace, Children’s Chief speaks about current issues.  Discussing AOD services and need for housing for parents/children  Working on innovative ideas to forward to the Innovation Committee</p> </li> </ul>		

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	<p>for consideration. TAY advisory group is trying to sustain membership. Finance is not looking to provide funding for 4D for a children's unit.</p> <ul style="list-style-type: none"> <li>• <b>Adults</b> –Betsy Orme has been designated as the staff support for the Adult Committee.</li> <li>• <b>Older Adults</b>-Next meeting on April 27th. Very good representation from CPAW, Older Adult staff, and public. Have a conflict with scheduling with Fatima Matal Sol to present. Looking to have the NAMI Exeuctive Director, Will Taylor present.</li> </ul>		
5. Stakeholder Dialogue	<ul style="list-style-type: none"> <li>• <b>Mental Health Commission</b>-Held the Public Hearing April 6<sup>th</sup>. Very informative meeting and large attendance from West County regarding issues of trauma.</li> <li>• <b>Behavioral Healthcare Partnership</b>-Miller Wellness Center had a patient story regarding the CSW interaction. Have quarterly party for inpatients of 4C with participations from Recovery Innovations and Putnam Clubhouse.</li> </ul>		Stakeholder Body Representatives
6. Update on planning for the MHSA FY 17-20 Three Year Program and Expenditure Plan • Needs Assessment	PowerPoint Presentation		Warren Hayes

TOPIC	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
<ul style="list-style-type: none"> <li>• Financial Projections</li> <li>• CPAW Role, Scope</li> <li>• Timeline</li> </ul>			
Break (flexibly applied)			
<p>7. What information is needed for CPAW to best advise the CCBHS Director regarding the FY 2017-20 MHSAs Three Year Plan?</p> <ul style="list-style-type: none"> <li>• Use of Unspent MHSAs funds</li> <li>• New Innovative Projects</li> <li>• Workforce Education and Training</li> <li>• Capital Facilities, Information Technology</li> </ul>	<b>See attached document</b>		
8. Public Comment, Announcements	<ul style="list-style-type: none"> <li>• Can funding be used to plant new trees?</li> <li>• Need help with changing housing situation.</li> <li>• Alameda gives money that will fund county volunteer work</li> </ul>		Meeting Attendees
9. Review of Meeting	Like format of meeting; contributed additional comments.		Maria Pappas
10. Next CPAW, Steering, Membership Meetings	CPAW meeting is Thursday, May 5, 2015 from 3-6pm with orientation from 2-3pm. Steering will meet on April 21st from 3-5pm. Membership will meet on April 18 <sup>th</sup> , 1-2 pm.		

## SMALL GROUP BREAKOUT NOTES – CPAW April 7, 2016 Meeting

Question: What information would be helpful for you to perform in your CPAW role, as it pertains to:

### Capital Facilities/Information Technology

- How are things decided here, and who decides them?
- Who decides the percentage of unspent funds to be moved to the CF/TN component?
- What is the status of the mental health electronic record project, and will they run out of money before it is finished?
- Can stakeholders say no if the County needs more MHSA funds to complete the electronic mental health record system?
- For CF/TN projects what should be the performance deliverables, outcomes, and how and with what regularity should this be communicated to stakeholders?
- How can we ensure CF/TN funds spent continue to support mental health services, and can we get the money back if it doesn't?
- Can we re-visit the psychiatric health facility proposal that was not funded the last time CF/TN projects were proposed?
- Can CF/TN funds be used to
  - support a centralized resource for training, education and support of family members of mental health consumers?
  - enable the PSP system to interface with Epic Tapestry?
  - pay one-time costs for establishing computer labs in programs capable, willing and appropriate to add this consumer service? How about other one-time capital facility, information technology costs that enhance existing programs?
  - upgrade existing computer systems?
  - supply computers to consumers and family members as appropriately part of their treatment plan?
  - make current facilities earthquake safe?
  - enable facilities to be Wi-Fi enabled?
  - retrofit Ward 4-D at CCRMC for mental health bed use?
  - establish locked facilities?
  - establish shared housing units in each region?
  - Augment innovation funding?
  - Purchase property?
  - Renovate non-County owned facilities?
- What can't CF/TN funds be used for?
- Can we concentrate on one region of the county at a time?

- Canada claims to not have a homeless problem. Can that be looked into?
- What information do I need to take with me when I am participating in other stakeholder committee/workgroup meetings?



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Question: What information would be helpful for you to perform in your CPAW role, as it pertains to:

### New Innovative Projects

- What is innovative, how is it defined, and what are the criteria?
- What are the rules as specified in the new regulations?
- How many projects will be funded?
- Is there a minimum/maximum amount set for each project?
- What is currently funded so as to inform us about new projects?
- When will we know exactly how much will be available for new innovative projects, what are the county guidelines, and the time line for funding new projects?
- How will it be determined whether a new project will be county operated or contracted out?
- Will there be geographic considerations, or any other means to consider fair share allocation of available funds?
- Can a current innovative project be expanded with new innovation funding to serve another region or population?
- Can housing and alcohol and other drug services be funded with innovation funds?
- Are part-time employment, school participation, peer centers, services to those incarcerated, possible as innovative projects?
- Can innovation funds be used to augment a new approach to an existing program?
- Is there an opportunity to augment the innovation component budget with unspent funds?
- Could innovation funds fund an annual event rather than a service or program?
- Could innovative projects be used to address first responders, such as faith based organizations?
- Who determines where innovative projects go and where the money would come from to sustain projects when innovation funds end?
- How does sustainability figure into the decision-making when considering a new innovative project?
- What are the guidelines or parameters for an innovative project to become permanent?
- Can a successful innovation project replace an unsuccessful project?
- Can we emphasize innovative projects that impact the whole system rather than small, specific populations?

- Is awarding of innovative project funding restricted only to county operated or contract (501-C-3) mental health services?
- Do we have a method to educate people as to what has been accomplished or what we have learned from our innovative projects?
- What information do I need to take with me when I am participating in other stakeholder committee/workgroup meetings?

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Question: What information would be helpful for you to perform in your CPAW role, as it pertains to:

### Workforce Education and Training

- What are the five categories?
- Who all is eligible to benefit from funding from the WET component?
- What is an appropriate amount for a yearly budget?
- Can we allocate an amount for each category?
- By what amount should the current WET budget be expanded or reduced?
- Who or what group will determine how much money will be spent in WET?
- What are we currently funding in the WET component?
- How many people are currently participating in WET funded activities?
- What hasn't worked in the WET component and should not be re-funded?
- Can we emphasize what WET funded activities are not being funded, but should be?
- Has any unspent WET funds been reverted to the general unspent fund account?
- What is the current amount spent in WET to support families of mental health consumers?
- How can we ensure that WET funded activities are improving services to the seriously mentally ill?
- How can WET dollars be used to assist those who have difficulty accessing WET funded activities?
- What would be the needed qualifications, certifications or standards to approve funds for career ladder activities, such as school and/or training activities?
- How can we support the supervision and support of community support workers (CSWs)?
- Can WET funds be used to
  - train volunteers?
  - fund conferences?
  - train judges, law enforcement, firefighters and other first responders?
  - train for peer specialist certification other than SPIRIT?
  - fund continuing education for peer specialists and family partners?
  - augment Innovation component funds
  - finance higher education via scholarships for TAY consumers?
  - fund training and development opportunities for employees to enable promotional opportunities?
  - fund equipment, supplies, business attire, job coaching for consumer job entry and retention?

- pay for recruitment efforts for hard to fill positions?
- Pay for cultural competency training and sensitization to populations such as persons identifying as LGBTQ?
- support NAMI sponsored education and training projects to support family members of mental health consumers and volunteers who support family members of mental health consumers
- address specific gaps in the workforce who can represent special needs, such as language proficiency in languages other than English?
- pay stipends so that benefits are not affected?
- pay for training that prepares an individual for a non-behavioral health job?
- pay for scholarships or reimburse for school costs?
- education and training for key community positions that should be more knowledgeable about mental illness, such as how to identify warning signs and make reasonable accommodations; such as employers, union officials?
- What information do I need to take with me when I am participating in other stakeholder committee/workgroup meetings?

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Question: What information would be helpful for you to perform in your CPAW role, as it pertains to:

### Use of Unspent MHSA funds

- How did this amount get accumulated?
- When will we be given a final, updated figure of how much is available?
- Who, when and how will it be determined how much gets allocated to the WET and CF/TN components?
- Besides WET and CF/TN components, can unspent funds be applied to the CSS, PEI and/or INN components, such as augmenting staffing/programming for existing programs and plan elements?
- What parameters should be set for use of unspent funds?
- Can we use it to set up a scholarship fund for mental health clients?
- Can we use it to give out bonuses for staff?
- Is there a limit on how much we can spend each year? If so, who makes that decision?
- Does the unspent funds earn interest, and where does this interest go?
- Is there a time frame for when you lose these funds?
- Is there already any commitments to use this money? For example, will we need to use any of these funds to make up any shortfalls to fully fund ongoing staffing/service/contract commitments for 2017-20?
- How is unspent funds different than the prudent reserve?
- Will there be an opportunity to assess service needs and gaps, what has been met or not met, and then use this information in planning for the use of unspent funds?
- How will we determine whether proposed uses for unspent funds line up with MHSA values, such as client/family driven services?
- If used for a new program or project, will there be outcomes reported and/or progress reports provided?
- What information do I need to take with me when I am participating in other stakeholder committee/workgroup meetings?