

CPAW MEETING

Date of Meeting: Thursday, Feb 7th, 2013

3:00 PM to 6:00 PM

Location: 2425 Bisso Lane, Suite 100, Concord, CA 94520

Staff Lead:

Staff Support: Jeromy Collado, Jisel Iglesias, Leslie Ochang

Facilitators: Grace Boda, Leigh Marz

A G E N D A

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES	MINUTES
3:00 PM	Opening, Agenda Review, Announcements: <ul style="list-style-type: none"> • MHSA Coordinator Update (Steve) • Audit Committee Update (Steve) • Age-related Committees Update (Staff) • Facilitator Update • Children’s FSP Update (Holly) • Others? 	<i>Grace Boda Leigh Marz</i>	<i>On-Time Start</i>	40’
3:40 PM	Public Comment			5’
3:45 PM	Social Inclusion	<i>Susan Medlin</i>	<i>Increase Understanding</i>	25’
4:10 PM	Defining a Quorum for CPAW	<i>Grace Boda Leigh Marz</i>	<i>For Approval (internal to CPAW)</i>	15’
4:25 PM	BREAK			15’
4:40 PM	12/13 Plan and Projected Budget Update	<i>Steven Grolnic-McClurg</i>	<i>Increase Understanding</i>	45’
5:25 PM	Input on 13/14 Planning Process	<i>Steven Grolnic-McClurg</i>	<i>Provide Input, Increase understanding</i>	30’
5:55 PM	Public Comment			5’
6:00 PM	Close			

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CPAW Ground Rules

Agendas and minutes of the previous meeting will be emailed before each meeting,

Meetings will start and stop on time.

One speaker at a time; allow the facilitator to “direct traffic.”

Speaker’s remarks should be brief to allow for others to speak.

Listen to and value other points of view, even if they differ from yours.

To the greatest extent possible, system interests should trump personal interests.

Declare potential conflicts of interest before the topic is discussed.

The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.

Focus on past stakeholder processes to the extent that it helps the CPAW move forward.

When the group makes a decision, seek consensus 1st; a simple majority is the second option.

Turn off cell phones, unless your job requires you to be readily available.