



CONTRA COSTA HEALTH SERVICES

CPAW MEETING

Date of Meeting: Thursday, Nov 1st 2012

3:00 PM to 6:00 PM

Location: 2425 Bisso Lane, Suite 100, Concord, CA 94520

Staff Lead: Mary Roy

Staff Support: Jeromy Collado

Facilitators: Grace Boda, Leigh Marz

AGENDA

TIME	TOPIC	PRESENTER	DESIRED OUTCOMES	MINUTES
3:00 PM	Opening, Agenda Review, Announcements: <input type="checkbox"/> BH Integration Update <input type="checkbox"/> MH Director Search Update <input type="checkbox"/> MHPA Coordinator Search Update <input type="checkbox"/> Age-Related Committee Start-Up	<i>Grace Boda Leigh Marz</i>	<i>On-Time Start</i>	20'
3:20 PM	Public Comment			5'
3:25 PM	Innovation Program Update	<i>Erin McCarty Steve Blum</i>	<i>Increase Understanding</i>	45'
4:10 PM	PEI Program Update: First Hope	<i>Mary Roy</i>	<i>Increase Understanding</i>	30'
4:40 PM	BREAK			15'
4:55 PM	Update on Annual Plan	<i>Mary Roy</i>	<i>Increase Understanding</i>	10'
5:05 PM	Planning Committee Process Recommendation #1 - Quorum	<i>Mariana Moore</i>	<i>For Approval (Internal to CPAW)</i>	10'
5:15 PM	Planning Committee Process Recommendation #2 - Voting	<i>Kathi McLaughlin</i>	<i>For Approval (Internal to CPAW)</i>	10'
5:25 PM	Planning Committee Process Recommendation #3 - Floor of Support	<i>Kathi McLaughlin</i>	<i>For Approval (Internal to CPAW)</i>	10'
5:35 PM	Key Considerations in defining Client/Consumer representation on CPAW	<i>Grace Boda Leigh Marz</i>	<i>Gather input for design</i>	20'
5:55 PM	Public Comment			5'
6:00 PM	Close			



CPAW MEETING

CPAW Ground Rules

1. Agendas and minutes of the previous meeting will be emailed before each meeting,
2. Meetings will start and stop on time.
3. One speaker at a time; allow the facilitator to “direct traffic.”
4. Speaker’s remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
 - *The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.*
8. Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus 1st; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.