



CONTRA COSTA  
MENTAL HEALTH  
COMMISSION

1220 Morello Ave., Suite 100  
Martinez, CA 94553

Ph (925) 957-2619

Fax (925) 957-5156

[cchealth.org/mentalhealth/mhc](http://cchealth.org/mentalhealth/mhc)

**Executive Committee**  
Tuesday, October 27, 3:30 – 5:00 pm

**Via: Zoom Teleconference:**

**<https://cchealth.zoom.us/j/6094136195>**

**Meeting number: 609 413 6195**

**Join by phone:**

**1 646 518 9805 US**

**Access code: 609 413 6195**

- I. Call to Order/Introductions**
- II. Public comments**
- III. Commissioner comments**
- IV. Chair announcements**
- V. APPROVE minutes from August 25, 2020 and September 22, 2020 meetings**
- VI. DISCUSS proposed Bylaw change to include outcome of missing more than the maximum number of meetings allowed. See language of the proposed change:**

*Standing Committee meeting attendance is mandatory. A Commissioner who is absent from four (4) regularly scheduled Standing Committee meetings in any consecutive twelve month period shall be deemed to have resigned from the Committee. In such event the former Committee member's status will be noted at the next scheduled Committee meeting (and Commission meeting too?) and shall be recorded in the Committee's minutes.*

*[Need to specify outcome here.]*

- VII. DISCUSS the Mental Health Commission Executive Assistant position, including classification, location in organizational structure, oversight, recruitment, process for interviewing and final decision, and training**

**(Agenda continued on Page Two)**



The Contra Costa County Mental Health Commission is appointed by the Board of Supervisors to advise them on all matters related to the county's mental health system, in accordance with mandates set forth in the California State Welfare & Institutions Code, Sections 5604 (a)(1)-5605.5. Any comments or recommendations made by the Mental Health Commission or its individual members do not represent the official position of the county or any of its officers. The Commission is pleased to make special accommodations, if needed, please call ahead at (925) 957-2619 to arrange.

- VIII. UPDATE on Nominating Committee progress**
- IX. UPDATE on Mental Health Commission – wide goals**
  - **Site Visit Program**
  - **Budget**
  - **Orientation and Training Program**
- X. DETERMINE November 4, 2020 Mental Health Commission meeting Agenda**
  - **Commission open seats and recruitment**
  - **Outreach to Afghan community in Contra Costa County (approximately 5,400 people versus 14,000 in Alameda County and 1,500 in Santa Clara County, US 2000 Census Data)**
  - **Update on re-opening of 4D**
  - **Update on replacement of Executive Assistant**
  - **Community Emergency response Value Stream Mapping project**
  - **Cessation of smoking in congregate living settings for all Contra Costa Behavioral Health Services community based organizations contracted sites/programs**
  - **Behavioral Health Services Director’s Report**
- XI. IDENTIFY questions for the Behavioral Health Services Director to focus on at the Mental Health Commission November 4, 2020 meeting**
- XII. Adjourn**