

**QUALITY OF CARE COMMITTEE  
MONTHLY MEETING MINUTES  
November 15th, 2018 – FINAL**

Agenda Item / Discussion	Action /Follow-Up
<p><b>I. Call to Order / Introductions</b> Committee Chair, Cmsr. Barbara Serwin, called the meeting to order @5:30pm</p> <p><u>Members Present:</u> Chair- Cmsr. Barbara Serwin, District II Cmsr. Gina Swirsding, District I Cmsr. Leslie May, District V</p> <p><u>Members Absent:</u> Cmsr. Tasha Kamegai-Karadi, District IV</p> <p><u>Other Attendees:</u> Cmsr. Douglas Dunn, District III Jennifer Quallick- Field Representative for Supervisor C. Andersen, District II Warren Hayes, Mental Health Services Act (MHSA) Program Manager Mandy Swirsding, Family Member Sarah Kennard, Executive Assistant to the Mental Health Commission</p>	<p>Complete Audio Recording available from Executive Assistant</p>
<p><b>II. PUBLIC COMMENTS- none</b></p>	
<p><b>III. COMMISSIONERS COMMENTS-</b> G. Swirsding discussed the difficulty in finding prescribing providers when utilizing MediCare and MediGap coverages. She noted that other programs and insurers within the County accept new patients but are not preferred.</p>	
<p><b>IV. COMMITTEE CHAIR ANNOUNCEMENTS/COMMENTS- none</b></p>	
<p><b>V. CONSIDER future meeting day, time and duration</b> MHSA-Finance Committee meetings will be held on the third Thursday of each month from 1:30-3:00pm, Quality of Care Committee meetings will follow from 3:00-4:30pm.</p>	<p><b>Motion to change the meeting times. Moved by G. Swirsding, seconded by L. May. Vote 3-0-0, Absent 1.</b></p>
<p><b>VI. Approval of September 20th, 2018 minutes.</b></p> <ul style="list-style-type: none"> <li>• <b>G. Swirsding moved to approve the minutes, seconded by L. May.</b></li> <li>• <b>Vote: 3-0-0</b></li> </ul> <p><b>Ayes: B. Serwin (Chair), L. May, G. Swirsding</b> <b>Abstain: none Absent: T. Kamegai-Karadi</b></p>	<p><b>Agendas and minutes can be found at:</b> <a href="https://cchealth.org/mentalhealth/mh/c/agendas-minutes.php">https://cchealth.org/mentalhealth/mh/c/agendas-minutes.php</a></p>
<p><b>VII. REVIEW 2018 goals and activities for purposes of drafting the Committee’s 2018 Year-end Report</b></p> <ul style="list-style-type: none"> <li>• B. Serwin (Chair) provided a document of the Committee’s 2018 Activities, which was reviewed by all Commissioners. For the draft of the End of Year Report that will be compiled/reviewed at the December meeting, she will bring a proposed list of all activities and 2018 goals. These goals were not readily available for this meeting.</li> </ul>	
<p><b>VIII. DISCUSS potential Quality of Care Committee goals for 2019. REVIEW 2018 goals not completed and new goals.</b></p> <ul style="list-style-type: none"> <li>• 2018 goals will be brought to the December meeting to be reviewed for the development of the 2019 goals.</li> </ul>	
<p><b>IX. DISCUSS whether to hold December Committee Meeting</b></p> <ul style="list-style-type: none"> <li>• There will be a meeting held on December 20<sup>th</sup>, 2018 from 3-4:30pm at 1220 Morello Avenue, Martinez, CA.</li> </ul>	
<p><b>IX. Adjourned Meeting at 6:32pm</b></p>	

