

**CONTRA COSTA COUNTY MENTAL HEALTH COMMISSION
NOMINATING COMMITTEE MEETING
Thursday ♦ September 22, 2011 ♦ 3:00-4:00p.m.
John Muir Behavioral Health * Classroom A * 2730 Grant * Concord**

AGENDA

The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings. Contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.

Participants agree to follow the Mental Health Commission Meeting Decorum Policy. Public Comment on items listed on the Agenda will be taken when the item is discussed.

1. 03:00 CALL TO ORDER AND INTRODUCTIONS

2. 03:05 PUBLIC COMMENTS

The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In the interest of time and equal opportunity, speakers are requested to observe a 3-minute maximum time limit (subject to change at the discretion of the Chair). In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.

3. 03:10 REVIEW AND APPROVE MINUTES OF THE NC MEETING OF AUGUST 25, 2011 – ACTION

4. 03:15 UPDATE ON RECRUITMENT ACTIVITIES

**Recent Inquiries for Vacant seats on the CC MHC
ACTION as Needed for Special Interview NC Meeting**

**6. 03:20 CONTINUE DISCUSSION OF NEW COMMISSIONER MEMBER'S MENTORING PROCEDURES AND PROCESS
ACTION as Needed.**

- 7. 03:30 CONTINUE DISCUSSION OF PROCEDURE OF SENDING CANDIDATE'S APPLICATION FORM TO THE MHC ACTION as Needed**
- 8. 03:45 BEGIN CONSIDERING UPDATES TO THE BY-LAWS**
- 9. 03:55 PREPARE NOMINATIONS FOR CHAIR AND VICE CHAIR OF THE MHC TO BE FORWARDED TO THE MHC. ACTION.**
- 10. 04:00 ADJOURN MEETING**

The next scheduled monthly meeting will be Thursday, Sept 22, 2011 from 03:00-04:00 pm at the John Muir Behavioral Health, Classroom A, 2730 Grant, Concord.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours