



*The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.*

**CONTRA COSTA COUNTY MENTAL HEALTH COMMISSION  
NOMINATING COMMITTEE MEETING**

**Thursday □ August 25, 2011 □ 3:00-4:00p.m.**

**John Muir Behavioral Health \* LECTURE Room \* 2740 Grant \* Concord**

**DRAFT  
AGENDA**

*The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings. Contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.*

*Participants agree to follow the Mental Health Commission Meeting Decorum Policy. Public Comment on items listed on the Agenda will be taken when the item is discussed.*

**1. 03:00 CALL TO ORDER AND INTRODUCTIONS**

**2. 03:05 PUBLIC COMMENTS**

The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In the interest of time and equal opportunity, speakers are requested to observe a 3-minute maximum time limit (subject to change at the discretion of the Chair). In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting.

**3. 03:10 REVIEW AND APPROVE MINUTES OF THE NC MEETING OF  
July 28, 2011 – ACTION**

**4. 03:15 UPDATE ON RECRUITMENT ACTIVITIES**

**EA SENT EMAILS TO SUPERVISORS PIEPHO AND GLOVER  
RE: VACANCIES (Copies sent to NC Members July 28, 2011)**

**Recent Inquiries:**

**Action as Needed for Special Interview NC Meeting**



6. **03:25 REVIEW AND DEVELOP NEW COMMISSIONER MEMBER'S MENTORING PROCEDURES AND PROCESS**  
**Action as Needed**
7. **03:40 REVISIT PROCEDURE OF SENDING CANDIDATE'S APPLICATION FORM TO THE MHC - ACTION**
8. **03:55 PUBLIC COMMENTS**
9. **04:00 ADJOURN MEETING**

**The next scheduled monthly meeting will be Thursday, September 22, 2011 from 03:00- 04:00 pm at the John Muir Behavioral Health, Classroom A, 2730 Grant, Concord.**

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours*