



CONTRA COSTA COUNTY  
MENTAL HEALTH  
COMMISSION

*The Contra Costa County Mental Health Commission has a dual mission: 1) To influence the County's Mental Health System to ensure the delivery of quality services which are effective, efficient, culturally relevant and responsive to the needs and desires of the clients it serves with dignity and respect; and 2) to be the advocate with the Board of Supervisors, the Mental Health Division, and the community on behalf of all Contra Costa County residents who are in need of mental health services.*

**CONTRA COSTA COUNTY MENTAL HEALTH COMMISSION MEETING  
AS THE EXECUTIVE COMMITTEE**

**Tuesday ♦ June 14, 2011 ♦ 3:30-5:00p.m.**

**1350 Galindo Street ♦ Concord Police Department ♦ Concord**

## AGENDA

*The Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Executive Assistant at least 48 hrs. prior to the meeting at 925-957-5140.*

*Participants agree to follow the Mental Health Commission Meeting Decorum Policy.*

*Public Comment on items listed on the Agenda will be taken when the item is discussed. Times are approximate; items may be taken sooner than noted or out of the order listed.*

1. 3:30 **CALL TO ORDER / INTRODUCTIONS**
2. 3:35 **PUBLIC COMMENT**  
The public may comment on any item of public interest within the jurisdiction of the Mental Health Commission. In the interest of time and equal opportunity, speakers are requested to observe a 3-minute maximum time limit (subject to change at the discretion of the Chair). In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur. Time will be provided for Public Comment on items on the posted Agenda as they occur during the meeting. Public Comment Cards are available on the table at the back of the room. Please turn them in to the Executive Assistant.
3. 3:45 **ANNOUNCEMENTS**
  - A. The Chair's attendance at (CMHPC) California Mental Health Planning Council meeting June 15-17 and (CALMHB&C) California Association of Local Mental health Boards and Commissions Meeting June 17-18
  - B. Special Nominating Committee meeting June 22, 2011
4. 3:50 **Standing and Nominating Committee roles and responsibilities**
  - A. CONSIDER the roles, responsibilities, and expectations of these committees and Executive Assistant support
  - B. APPROVE recommendations to the MHC for committee roles, responsibilities, and expectations
5. 4:05 **CONSIDER ways to ensure decorum is followed during Commission Meetings**  
APPROVE recommendations to the MHC for agreement and method of accountability
6. 4:20 **CONSIDER responses to letter about closeout report from Internal Operations Committee**



7. 4:35 **CONSIDER strategies for June 21, 2011 Board meeting regarding Knightsen Bonita House**
8. 4:50 **CONSIDER and APPROVE items for June MHC Agenda**
9. 5:00 **ADJOURN MEETING**  
The next scheduled Executive Committee meeting will be Tuesday, July 12, 2011 from 3:30-5:00 pm at 1350 Galindo Street, Concord.

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the staff to a majority of the members of the Mental Health Commission less than 96 hours prior to that meeting are available for public inspection at 1340 Arnold Drive, Ste. 200, Martinez during normal business hours*