

Contra Costa County Health Services

Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, June 15, 2022, 11:00-12:30pm

LOCATION: Zoom

ATTENDANCE: Wendel Brunner, Claude Battaglia, Michael Callanan, Teri House, Bill Jones, Stephen Krank, Nhang Luong, Jennifer Machado, Rachna Pandya

ABSENT: Lori McLemore, Silas Robinson, Jonathan Russell, Bill Shaw

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Linae Altman (HCH Planning & Policy Manager), Mia Fairbanks (HCH Nurse Program Manager), Alison Stribling (HCH QI Team), Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: Jill Ray (Office of Supervisor Candace Andersen), Jazmin Ridley (City of Antioch Unhoused Respite Coordinator)

Agenda Items for Approval and/or Review:

1. *Action Item: APPROVAL – May Meeting Minutes*

Welcome & Introduction

1. Jazmin Ridley is City of Antioch Unhoused Respite Coordinator, possibly taking over Teri's role

Action Item: Approval of May Board Meeting Minutes

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Motion

- A. **Statement:** *I move to approve the minutes from May 2022*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Teri House
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Claude Battaglia, Michael Callanan, Teri House, Bill Jones, Stephen Krank, Nhang Luong, Rachna Pandya
OPPOSED: None
ABSTAINS: Wendel Brunner, Jennifer Machado
ABSENT: Lori McLemore, Silas Robinson, Jonathan Russell, Bill Shaw
Motion Result: PASSED

Standing Item: HCH Services Update

(Mia Fairbanks, HCH Management)

1. Delta Landing
 - a. Wellness center flooded for sprinkler set off for 30 min
 - b. Have Vans
 - c. School based in summer sessions
 - d. Work continuing through June, earliest is 1st week of July
 - e. Not only work in wellness center, but 2 offices and laundry room
2. Staffing Update
 - a. New CHW accepted position with advanced care member
 - I. We have a CHW open
 - II. Both respite nurses retiring at the end of the year
 - III. Hire into the position
3. Medication
 - a. Packs of covid medication deployed with clinics and vans.
 - b. Mild to moderate covid symptoms
4. John Muir
 - a. Van used 2-3 days a week
 - b. Funding for food distribution
 - c. Martinez marina would be great point
 - d. Well attended clinic with showers and clothing
5. Other Updates
 - a. Heather working on being able to attend the meeting
 - b. Sat down last week to look at transitions

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- c. Project roomkey will be done at the end of June
- d. Start looking at new clinics and where we could be/ serve the community
- e. Toured new women and children shelter at BAARM
 - I. They take up to families of 8
 - II. While touring they were getting a mother with 7 kids
- f. Looking to support with health and pediatrics
- g. Outreach from trinity and we are looking to see what we can do there
- h. Looking to restart concord soon, we have a couple locations we can possibly park

Question from the board: I can't recall we couldn't park at the old pier, any presence in Antioch now?

- i. Yes Fulton but looking for a better spot out there.

Question from the board: Is delta landing being fixed properly?

- j. Yes under insurance with H3 and BACS
- k. Antioch open to suggestions, at Richmond, times at BAARM
 - I. We only got down to details in concord
 - II. Amtrak 2nd street in Antioch is a good idea
- 6. Family & Human Services (FHS)
 - a. Shared same day as H3 to BOS

Action Item: Project Director Update

(Rachael Birch, Project Director)

- 1. Conflict of Interest
 - a. Please send completed conflict of interest forms to Gabby.

HCH Governing Board Action Items

- Complete conflict of interest forms and send to Gabby

Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

- 1. Community Needs Survey Update
 - a. Review of all questions on the survey
- 2. Board Member Onboarding Materials
 - a. Review of documentation sent to new board members
 - I. Include an Org Chart

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HCH Governing Board Action Items

- Review consumer survey questions & send any comments
 - Review board member packet and board member expectations form
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Standing Item: Community Updates

1. NHCHC Presentation on Data Integration
 - a. Roles in making sure a lot of leadership
 2. Stand up on the Delta
 - a. Successful and lots of vendors
 - b. Pretty good attendance
 3. Stephen organizing tour
 - a. Meeting at delta landing and meeting at SFDP
 - b. Pick a date? Or premature
 - c. Wait to find out about the clinic
 4. SFDP dental clinic is doing root canals, bridges, etc is really cool
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Standing Item: Future Matters

1. Terms for each person
 2. New member materials
 3. Survey questions
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Standing Item: Next Meeting and Time

Wednesday, July 20, 2022

11:00-12:30pm

Zoom

Approval of HCH Co-Applicant Board Meeting Minutes from June 15, 2022

Board Chair Signature Jennifer Machado

Date 7/20/22