



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING MINUTES

The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness, and for orchestrating a vision on ending homelessness in the County, educating the community on homeless issues, and advocating on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council.

Date, Time: Thursday, July 7, 2016, 1:00 – 3:00 pm

Location: ZA Room, 30 Muir Road, Martinez, CA 94533

Council Member Attendance:

Present: Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House (Chair), Brenda Kain (Vice Chair), Doug Leich, Gabriel Lemus, Dan Sawislak, Valerie Sloven

Absent: Gary Kingsbury, Joseph Villarreal

Staff Attendance: Jamie Jenett, Lavonna Martin, Dana Ewing, Contra Costa Health Services; Tara Ozes, Rehana Parsons, Amanda Stempson, HomeBase

Public Attendance: Jennifer Baha, Donna Colombo, John Eckstrom, Thomas Fulton, Leslie Gleason, David Mason, Mariana Moore, Ricardo Rodriguez, Amanda Russell, Abryan Seabron, Nathalie Sterne

1. Welcome and Introductions

- Call to order by Teri House, Chair

2. Election of Council Chair and Vice Chair

- Jamie Jenett, CoC Planning Policy Manager, provided an overview of the Roles of the Chair and Vice Chair.
- Teri House as outgoing Chair, discuss her perspectives on duties in her role as Chair: attending meetings, following progress of each subcommittee, tracking Zero2016, selecting a new Chair and Vice Chair of subcommittees, having a big picture perspective, and participating in monthly conference calls to set Council meeting agendas
- Motion



COUNCIL ON HOMELESSNESS MEETING MINUTES

- Statement of Motion:
 - We move to elect a new Council Chair and Vice Chair: Gabriel Lemus as Chair for one year, and Teri House as Vice Chair for two years.
- Discussion:
 - The Council discussed the preference for staggered terms, having the Chair serve for one year, and Vice Chair for two, in order to establish staggered terms.
- Procedural Record:
 - Motion made by Dan Sawislak
 - Seconded by Doug Leich
 - AYES: Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House, Brenda Kain, Doug Leich, Gabriel Lemus, Dan Sawislak, Valerie Sloven
 - NOES: None
 - ABSTAINS: None
 - ABSENTS: Gary Kingsbury, Joseph Villareal
 - Motion Carried

3. Council Policy on Advocacy

- Amanda Stempson, HomeBase, presented an item for possible action to adopt written policy on Council's advocacy role and allowable activities, and discussion of advocacy priorities.
 - Work is underway to finalize written policy, which will be discussed at a future meeting.
 - A survey on the topic of advocacy priorities was sent to the Council, which received 4 responses; the Council advised that the survey should be more specific with regard to policy options (e.g., rent control, strategies on Affordable Housing, etc.), and should be sent to the entire CoC, with a month to allow for responses.
 - No action taken.

4. Zero: 2016 Update

- Jennifer Baha, Zero:2016 Coordinator, provided an update on progress with Zero:2016, and proposed possible action regarding 2017 goals.
 - Veterans: the Veteran By Name List from May shows 189 Vets, which is an uptick from 180; however, inflow was limited to 21 (a decrease from the past, which was 28). Only 4 have returned to homelessness; by and large once homeless individuals become housed they remained housed. Those who do not participate in services for 4 months are considered Inactive, and are stricken from the name list.
 - Chronic Homelessness: the Chronic By Name List has an estimated 493 individuals, under the new HUD definition of Chronic



COUNCIL ON HOMELESSNESS MEETING MINUTES

Homelessness (including Veterans). 19 were housed last month (up from the average of 15).

- Contra Costa, Sacramento, and Santa Cruz will have a Zero:2016 Community Call on Friday, July 8th at 1pm, hosted by Community Solutions, to foster community exchange of ideas.
- Motion
 - Statement of Motion:
 - We move to endorse continuation of participation by Contra Costa in Zero:2016 (to be renamed).
 - Discussion:
 - Community Solutions has offered to extend the campaign through 2017, and the Leadership Committee of Contra Costa Zero:2016 has indicated an interest in continuing participation.
 - The Council discussed the concerns that there is no money that accompanies participation in this project; however, free Technical Assistance is offered.
 - The Council also discussed the continued benefit to Contra Costa of communication with other counties, and county staff gave feedback that additional time spent on the project would be considered a value.
 - Procedural Record:
 - Motion made by Louise Bourassa
 - Seconded by Doug Leich
 - AYES: Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House, Brenda Kain, Doug Leich, Gabriel Lemus, Dan Sawislak, Valerie Sloven
 - NOES: None
 - ABSTAINS: None
 - ABSENTS: Gary Kingsbury, Joseph Villarreal
 - Motion Carried

5. 2016 CoC Program Local Competition Scoring Tools and Process

- Amanda Stempson, HomeBase, provided an update on the 2016 NOFA release, and changes to this year's CoC Program Scoring Tools for Renewal and New projects.
 - 2016 NOFA Released: HUD has increased the number percentage of funding for projects in Tier 1 to be 93% of the Annual Renewal Demand. Tier 2 will have the remaining 7%, plus 5% for Bonus.
 - HUD priorities: the goals of *Opening Doors* and Housing First approach are increasingly emphasized
 - New Projects: Providers can only apply for Permanent Supportive Housing or Rapid Re-Housing. For involuntary reallocation, the



COUNCIL ON HOMELESSNESS MEETING MINUTES

Review and Rank panel have discretion to place in Permanent Supportive Housing, Rapid Re-Housing, or Coordinated Entry.

- Motion
 - Statement of Motion:
 - We move to approve the 2016 CoC Program Local Competition Scoring Tools for Renewal and New Projects and Process changes.
 - Discussion:
 - The CoC Providers Committee met three times in the last two months to make recommendations for changes to the Renewal and New Projects Scoring Tools.
 - Recommended Process changes:
 - Language to waive late application point deduction in case of emergency that led to late entry.
 - HMIS Projects and First-time Renewals with fewer than 1 year of data will undergo a threshold review and be placed automatically at the bottom of Tier 1.
 - Recommended Renewal Project Scoring Tool changes: Need County input concerning awarding either 5 or 0 points for renewal Transitional Housing projects.
 - Council Staff recommend keeping the 5 points to make a statement that the community values Transitional Housing, because there is a need for it.
 - Procedural Record:
 - Motion made by Doug Leich
 - Seconded by Brenda Kain
 - AYES: Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House, Brenda Kain, Doug Leich, Gabriel Lemus, Dan Sawislak, Valerie Sloven
 - NOES: None
 - ABSTAINS: None
 - ABSENTS: Gary Kingsbury, Joseph Villarreal
 - Motion Carried

6. Approval of Expansion of Lyle Morris Services

- Leslie Gleason, Director of Program Operations at SHELTER, Inc., provided an update on the expansion of services at Lyle Morris to include permanent housing.
 - The East County Transitional Center to be expanded from Transitional Housing to Permanent Supportive Housing without time restrictions; the project is located in Antioch, consisting of four buildings to serve families, with office space and 20 bed units.
 - Plan is to repurpose as part of HUD's priorities for CoC funding; not awarded renewal funding, so working on wrapping up existing



COUNCIL ON HOMELESSNESS MEETING MINUTES

program and transitioning to Permanent Housing. This is still in line with the original purpose of the program.

- The City of Antioch is slated to give a written support letter later in the summer.
- **Motion**
 - **Statement of Motion:**
 - We move to approve the Chair of the Council to sign a letter of support for expansion of use of this property from Transitional Housing to Permanent Housing for persons experiencing homelessness.
 - **Discussion:**
 - The Council raised questions concerning the level of affordability; the project will have a certain number of units (projected to be 9) from 0-30% AMI and 0-50% AMI.
 - **Timeline:** As of the end of June, residents will have received 90-day notice to transition; expected that some residents can transition in place on a case by case basis.
 - **Services:** Program would like discretion to use broad menu of options – VASH vouchers, Shelter Plus Care, Housing Choice, and other options that may become available.
 - **Procedural Record:**
 - Motion made by Gabriel Lemus
 - Seconded by Brenda Kain
 - **AYES:** Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House, Brenda Kain, Gabriel Lemus, Dan Sawislak, Valerie Sloven
 - **NOES:** None
 - **ABSTAINS:** Doug Leich
 - **ABSENTS:** Gary Kingsbury, Joseph Villarreal
 - Motion Carried

7. Committee Updates

- Jamie Jenett, CoC Planning Policy Manager, provided an update on the Contra Costa Coordinated Entry Project Request for Proposals.
 - Supportive Services are to be contracted, with a focus on expanding Multi-Service Centers into CARE Centers (Coordinated Assessment Resource Centers), CARE Capable Centers, and CORE (Coordinated Outreach Referral and Engagement) Team Evening Services; CARE Centers will already have location and property established, and will be enhanced through expanded services.
 - Coordinated Entry System Manager (to be hired by the County) will support entire system.



COUNCIL ON HOMELESSNESS MEETING MINUTES

- Jamie updated the Council concerning the CoC/ESG Executive Directors Meeting that took place on June 29, 2016. The Council discussed the role of CoC/ESG Provider Representative.
 - At Quarterly Meetings, agencies will receive data on project-level performance.
 - The Council will review system-level performance twice a year.

8. State ESG Update

- Gabriel Lemus, CDBG Program Planner for the Department of Conversation and Development, provided an update on possible action to endorse Contra Costa County's prioritized list of State ESG projects for FY2015-FY2016.
- Motion
 - Statement of Motion:
 - We move to adopt the Council on Homelessness ESG Review and Rank sub-committee's recommendation with regard to its ranking of ESG Projects
 - Discussion:
 - A Council on Homelessness sub-committee, comprised of Teri House, Kevin Corrigan, Joseph Villareal, Brenda Kain, and Gabriel Lemus, reviewed ESG Project applications on June 17, 2016, and held interviews on July 6, 2016. Recommendations are to be submitted by July 15, 2016. A list of ranked projects was presented as a recommendation for approval. After the Council decides, Gabriel Lemus will send out a list to grantees to inform them of the final decision.
 - Procedural Record:
 - Motion made by Teri House
 - Seconded by Brenda Kain
 - AYES: Diane Aguinaga, Louise Bourassa, Tracy Cascio, Kevin Corrigan, Teri House, Brenda Kain, Gabriel Lemus, Dan Sawislak, Valerie Sloven
 - NOES: None
 - ABSTAINS: Doug Leich
 - ABSENTS: Gary Kingsbury, Joseph Villarreal
 - Motion carried

9. Health Care for the Homeless / Consumer Advisory Board Update

- Linae Young, Health Care for the Homeless, provided an update concerning new mobile dental services in Contra Costa.
 - There will be mobile dental clinics, as a new van is soon to be purchased.
 - Dr. Sapphire will lead as service provider for medication assisted treatment program, and will offer counseling (choosing change) and case management services with assistance of RN case management



COUNCIL ON HOMELESSNESS MEETING MINUTES

and LCSW services.

10. MFAC Update

- Doug Leich, Multi-Faith ACTION Coalition, provided an update on the status of the MFAC and collaboration with Zero:2016, and presented a new informational brochure.
 - MFAC is a two-year old county wide social justice group, working to end poverty in Contra Costa with a focus on advocacy and not on direct services. It is comprised of over 50 faith based organizations with hundreds of participants. It has five task forces, focused on the key poverty issues of Housing/Shelter, Food Security, Health, Education, and Jobs. It is currently working closely with the Ensuring Opportunity Campaign. In addition to assisting with Zero:2016 efforts, MFAC helped with the PIT Count, and participated in advocacy for two family emergency shelters, among other efforts.
 - Ensuring Opportunity Campaign: Dough Leich introduced Mariana Moore as the Director; the organization includes businesses, government, and faith communities, advocating primarily for a \$15 minimum wage. The Governor recently signed a measure of legislation doing just this after a ballot initiative following the success of Raise the Wage Campaign. With regard to policy framework, leadership decided that housing is the focus, and Mariana is in agreement that affordable housing availability is the crux of this effort.
 - Doug informed the Council that MFAC is currently focused on landlord outreach, identifying new units, going around the congregations, and making presentations to spread the word.

11. Policy and Advocacy Opportunities

- Item tabled due to lack of time.

12. Nuts & Bolts

- Project Homeless Connect will be October 13, 2016 in Antioch. Agencies and volunteers can contact projecthomelessconnect@hds.cccounty.us to get involved.

13. Pin It

- Mariana Moore will come to a future meeting to give a full presentation on Ensuring Opportunity.