

**FY 2013/14  
Emergency Solutions Grant (ESG) Projects**

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Project Objective / Description	HUD Matrix Eligibility/ National Objective/Category of Assistance	ESG Funds	Total Cost	
<b>Objective H-1: Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.</b>								
13-61-ESG see also 13-30-PS	County Health Services 597 Center Ave. Suite 325 Martinez, CA 94553	Emergency Shelter - Single Adults 847-C Brookside Drive Richmond, CA 94801	<a href="http://www.co.contra-costa.ca.us">www.co.contra-costa.ca.us</a>	Provide up to 175 year-round emergency shelter beds per night for homeless single adults in Contra Costa county.	24 CFR 576.102(a)(3) (Emergency Shelter Operations )	\$ 84,025	\$ 1,830,005	
13-62-ESG	County Health Services 597 Center Ave. Suite 325 Martinez, CA 94553	Caill House Youth Shelter 845-B Brookside Drive Richmond, CA 94801	<a href="http://www.co.contra-costa.ca.us">www.co.contra-costa.ca.us</a>	Provide up to 18 year-round emergency shelter beds per night for homeless youth in Contra Costa County.	24 CFR 576.102(a)(3) (Emergency Shelter Operations )	\$ 10,000	\$ 479,158	
13-63-ESG	Greater Richmond Interfaith Program (GRIP) 165 22nd Street Richmond, CA 94801	Emergency Family Shelter 165 22nd Street Richmond, CA 94801	<a href="http://www.gripcommunity.org">www.gripcommunity.org</a>	Provide emergency shelter and support services year round to 70 families (215 homeless individuals) in Contra Costa County.	24 CFR 576.102(a)(1)(f) (Essential Services)	\$ 10,000	\$ 185,175	
13-64-ESG	STAND! Against Domestic Violence 1410 Danzig Plaza Suite 210 Concord, CA 94520	Rollie Mullen Emergency Shelter/ Confidential location	<a href="http://www.standagainstdv.org">www.standagainstdv.org</a>	Provide emergency homeless shelter and support services for 15 women and their children who are displaced due to domestic violence.	24 CFR 576.102(a)(1)(f) (Essential Services)	\$ 31,000	\$ 462,515	
<b>Objective H-2: Reduce the incidence of homelessness and assist in alleviating the needs of the homeless.</b>								
13-65-ESG	St. Paul's Episcopal Church 1924 Trinity Avenue Walnut Creek, CA 94596	Trinity Center 1924 Trinity Avenue Walnut Creek, CA 94596	<a href="http://www.trinitycenterwvc.org">www.trinitycenterwvc.org</a>	Provide breakfast and lunch, laundry, showers, clothing, food and support services two days per week to 81 Urban County clients.	24 CFR 576.102(a)(1)(f) (Essential Services)	\$10,000	\$ 242,300	
13-66-ESG see also 13-32-PS	Shelter, Inc. of Contra Costa County 1815 Arnold Drive Martinez, CA 94553	Homelessness Prevention/Rapid Rehousing Program	<a href="http://www.shelterincofccc.org">www.shelterincofccc.org</a>	Provide homelessness prevention and rapid rehousing services to 275 Urban County individuals and families to prevent homelessness and to help them quickly regain housing following an episode of homelessness.	24 CFR 576.103 24 CFR 576.104 24 CFR 576.105 (Homelessness Prevention/Rapid Rehousing Assistance)	\$41,178	\$ 452,798	
<b>Objective CD-8: Administration: Support development of viable urban communities through expanding and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.</b>								
13-67-ESG	Contra Costa County Dept. of Conservation & Development 30 Muir Road Martinez, CA 94553	ESG Administration	<a href="http://www.ccreach.org">www.ccreach.org</a>	Administrative Costs limited to 7.5% of ESG Funding	24 CFR 576.108(a)(1)(f) (Administrative Costs)	\$ 15,097	\$ 15,097	
<b>ESG Caps: Homeless Assistance Activities, including Street Outreach and Shelter activities, are limited to 60% of the total grant amount or the amount allocated for such activities in FY 2010/11.</b>						<b>Total Emergency Solutions Grant Funding</b>	<b>\$ 201,300</b>	<b>\$ 3,667,048</b>

**CONTRA COSTA INTERAGENCY COUNCIL ON HOMELESSNESS (CCICH)**

Establishing performance measures and program evaluation policies is a critical HUD priority. HUD encourages Continuums of Care to establish formal policies and review procedures, including evaluation of the effectiveness of their projects, by emphasizing performance measurement and developing performance targets for homeless populations.

The following chart summarizes some sample performance metrics used in other communities.

Metric	Definition	Purpose
<b>Housing Stability</b>		
Detox Exits	The number of households served that exit to an inpatient drug or alcohol treatment facility	Indicates that the program is assisting households enter detox and/or treatment
Diversion Recidivism	Total number of distinct households that were successfully diverted during the reporting period with a successful diversion outcome and subsequently enter shelter within 0 days to 3 months after	Indicates program's success in ending homelessness as measured by the number of households successfully diverted to other community resources instead of entering emergency shelter and do not subsequently return or enter shelter afterwards
Exited Households	The # of distinct households that exited the program during the reporting period	Indicates volume of households served by the program which exit during the report period
Exited Households to PSH	Number of distinct households that exited the program during the report period to permanent supportive housing	Indicates volume of households served by the program which exit during the report period to PSH
Housing Affordability at Exit	The number of distinct households that exited the program successfully during the reporting period with a housing cost that doesn't exceed 50% of the income for singles and 50% of the income for families.	Indicates that a program is assisting households to obtain sufficient income to attain and maintain housing
Housing Retention	The percent of households who do not maintain their housing, whether or not as part of the Permanent Supportive Housing or Transitional Housing program, and return to emergency shelter within ½ - 3 months of exit	Indicates program's success in ending homelessness as measured by those who return to emergency shelter
Interim Housing Stability	The % of households that remain in permanent housing for at six months and at twelve months.	Indicates program's success in rapidly stabilizing a household in housing
Housing Stability	The average length of time that distinct households reside in PSH or TH unit from entry to exit (or end of reporting period)	Indicates program's success in ending homelessness as measured by length of time that program participants retain PSH or TH.
Movement (Shelter)	Distinct households that exit an emergency shelter program during the evaluation period and then have contact with another shelter within seven days of exit	Indicates the extent to which emergency shelter clients are migrating from one shelter program to another
Negative Reason for Leaving	The percentage of households who exit a program due to non-compliance or disagreement with program rules	Low rate of negative reasons indicates program's success in stabilizing a household in housing

<b>Metric</b>	<b>Definition</b>	<b>Purpose</b>
Recidivism	Total number of distinct households that were exited during the report period with a successful housing outcome and returned or had any shelter contact within two weeks to three months after exit	Indicates program's success in ending homelessness as measured by number of households who attain housing and do not return or enter shelter subsequent to successful housing income
Successful Diversion Outcome	The number of distinct households that are diverted to other community resources at their contact with the emergency shelter and the percentage this represents of the total distinct household contacts with emergency shelter	Indicates program's success in ending homelessness by linking households to appropriate community resources and not admitting them into shelter
Successful Housing Outcome	The number of households that exit to permanent housing	Indicates program's success in ending homelessness
<b>Utilization</b>		
Average Length of Participation	Average # of days that exited distinct households received services as measured from the point of entry to the exit date of the program	Indicates program is assisting households to achieve independence without long term reliance on the program
Average Length of Stay (LOS)	Average # of days households receive services as measured from point of entry to exit date	A reasonably short LOS indicates the program's success in rapid re-housing. Also indicates efficiency of turnover of beds, which is essential to meet system demand for emergency shelter
Carryover Households	Distinct households that entered program prior to the first day of reporting period	Indicates volume served by program which do not exit as of the end of the reporting period
New Households Served	# of distinct households that entered the program during the report period and were not receiving services on the last day of the prior reporting period	Indicates the volume of new households served by the program which is considered a measure of program efficiency
Program Occupancy	% reflecting average # of households residing in a program per night relative to capacity	Indicates efficient use of community resources
Turnover Rate	The rate at which units become available relative to the # of units occupied	Turnover rate indicates the program's effectiveness in providing stable housing
<b>Income, Employment, Education and Mainstream Resources</b>		
Completed Vocational/Other Training	The % of households that complete vocational or other training by their exit from the program	Indicates that program is assisting households stabilize by increasing their skills and becoming employable
Employment Status at Exit	The # of households that have employment at exit as measured by their earned income at exit from the program	Indicates that program is assisting households to stabilize housing by becoming employed
Increase in Income from Entry to exit	The % of households that increase total household income amount from entry to exit	Indicates that program is assisting households to obtain sufficient income to attain housing
Other Submitted Applications	# of distinct households that had applications other than SSI or SSDI submitted by the program during the reporting period	Indicates volume of applications submitted by the program that are not SSI or SSDI, which is considered to measure program efficiency
Submitted SSI/SSDI Applications	# of distinct households that had their SSI/SSDI applications submitted by the program during the report period and for which case #s have been entered into the system, if available, and the % this	Indicates volume of applications submitted by the program, which is considered to measure program efficiency

Metric	Definition	Purpose
	represents of total distinct households served during the report period	
Successful SSI/SSDI Applications	The % of households for which SSI and/or SSDI applications that were successfully submitted were approved or partially approved	Indicates program's success in helping homeless households receive benefits.
Usage of Other Community Resources	The % of exited distinct households receiving other community resources as a % of distinct households served that exited the program	Indicates that the program is assisting households to access other community resources
<b>Budget and Cost Efficiency</b>		
Cost per Household	A % based on the semi-annual cost per household served relative to the budgeted cost per household served.	Indicates that the program is cost-efficient
Cost per Successful Housing Outcome	Semi-annual actual cost per successful household served / the semi-annual actual cost	Indicates that the program is cost-efficient
Cost per Unit	A % based on the most recent APR cost per unit relative to the current CoC Exhibit 2 budgeted cost per unit	Indicates that the program is cost-efficient
Budget Clarity	Budget clearly articulated with no unnecessary or unexplained items	Indicates that the program is cost-efficient
Leverage and Match	Amount of leverage and match as % of overall grant request	Program provides required match and leverages additional resources
Spend Down	Percentage of grant funds spent	Indicates program makes full use of HUD dollars
<b>Other</b>		
Pass Program Certification	Program adheres to all applicable CoC Administrative and Program Standards	Indicates program's success in ending homelessness, ability to provide resources and services to homeless persons and access and coordination to community resources and services, as needed
Shelter Linkage	The % of distinct households that were referred for intake into emergency shelter that enter that shelter	Indicates program's success in referring households to appropriate emergency shelters and admitting them into shelter

**2013 Continuum of Care Program Grants  
SCORING DOCUMENTS**

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Contra Costa County NOFA Review and Rank Committee  
2013 Proposal Scoring Sheet for RENEWAL Projects

Project Name: \_\_\_\_\_

Reviewer: \_\_\_\_\_

**I. Overview**

Factor	2012 Possible Points	This Score
1. Project's Work is Consistent with Community Needs	20	
2. Outcomes	30	
3. Budget and Cost Effectiveness	15	
4. Agency Capacity	15	
5. Leverage	20	
6. Bonus	20	
<b>Total</b>	<b>120</b>	

**II. Detail**

**1. Project's Work is Consistent with Community Needs (20 points possible)**

	Possible Points	This Score
Continuum Priorities:		
Renewal permanent housing	20	
Renewal transitional housing	10	
Renewal supportive services	5	

**2. Outcomes (30 points possible)**

Has the project been performing satisfactorily and effectively addressing the need(s) for which it was designed?

Keep in mind that outcomes will naturally be lower in a more difficult to serve population **such as chronically homeless people, homeless people with mental and/or addictive illnesses.**

	Possible Points	This Score
Is the project at capacity in serving the number of homeless people it is designed to serve?	5	
Has the project met or exceeded the outcomes it set for itself? Program outcomes are realistic but sufficiently challenging given the scale of the project?	5	
Proposals may receive points under any one of the following three criteria based on outcomes reported in the APR:		
1. If permanent housing: <b>The percentage of formerly homeless individuals who remain housed in the HUD permanent housing project for at least 12 months is at least 95%.</b>	10	
2. If transitional housing: <b>The percentage of homeless persons who have moved from the HUD transitional housing project to a form of permanent housing is at least 75%.</b>	10	
3. If services only program: <b>The percentage of exiting participants who resides in a form of permanent housing at exit meets the predetermined thresholds (15% for Drop-In Centers; 40% for Employment Programs; 60% for Benefits and Money Management Programs).</b>	10	
Mainstream Services (including employment): <b>Program demonstrates success in connecting clients with mainstream resources based on the percentage of clients exiting the program who gained access to mainstream services and who gained employment.</b>  Consider: Has mainstream resource access improved between entry and exit? For programs in which many clients had mainstream benefits at entry, did they retain those benefits?	10	

**3. Budget and Cost Effectiveness**

**(15 points possible)**

	Possible Points	This Score
Is program cost-effective compared to like-programs (e.g. permanent housing, transitional housing, supportive services only)? Is the budget clearly articulated, with no unnecessary or unexplained items? Does the project have, or will the project have, any unspent funds at the end of the operating year?  Consider: total budget, target population, number of people served, services provided	15	

**4. Agency Capacity**

**(15 points possible)**

	Possible Points	This Score
<p>Does the agency have the expertise, staff, procedural, and administrative structure needed to meet all grant audit, administrative, and reporting requirements?</p> <p>Consider: Any outstanding HUD findings and/or financial audit findings? Has HUD recently deobligated any of the agency's/program's grant funds? Are the grant funds being drawn down regularly throughout the grant year? Does the application packet that was submitted reflect an agency with capacity that is sufficient to carry out the HUD administrative requirements?</p>	6	
<p>Is the agency/program actively participating in the HMIS?</p> <p>Consider: The percentage of the program's clients who have data entered into HMIS.</p> <p>(Domestic Violence programs do not participate in HMIS)</p>	6 points	
<p>Does the agency and/or project sponsor participate in CCICH and Continuum of Care-related planning meetings?</p>	3 points	

**5. Leverage**

**(20 points possible)**

	Possible Points	This Score
<p>What is the proportion of leveraged resources to grant requested?</p> <p>1.5 x grant request = 20 points Same as grant request = 10 points Less than grant request = 0 points</p>	20 points	

**6. Bonus Points**

**(20 points possible)**

	Possible Points	This Score
<p>If TH or SSO: Has the project made a satisfactory written commitment to better align the project with the CoC's and HUD's policy priorities in the near future? (Note: the project will be penalized in future CoC local competitions if the project fails to meet its commitments.)</p>	20 points	

WILLIAM B. WALKER, M.D.  
 Health Services Director  
 CYNTHIA BELON, L.C.S.W.  
 Behavioral Health Services Director



**CONTRA COSTA INTER-  
 JURISDICTIONAL COUNCIL  
 ON HOMELESSNESS**

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**Contra Costa Interagency Council on Homelessness (CCICH)**

*The Contra Costa Interagency Council on Homelessness (CCICH) provides a forum for communication and coordination about the implementation of the County's Strategic Plan to End Homelessness, and for orchestrating a vision on ending homelessness in the County, educating the community on homeless issues, and advocating on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness.*

**Full Membership Meeting**

**Date: March 14, 2014**

**Time: 10:00am – 12:00pm**

**Location: 1350 Galindo St., Concord, CA  
 (Concord Police Dept., 2<sup>nd</sup> flr training room)**

*Draft*

AGENDA

AGENDA ITEM	PRESENTER	DESIRED OUTCOMES
I. Welcome and Introductions	Chair	Call to order
II. Consumer Update	Megan McCabe, Healthcare for the Homeless	
III. County Housing Element	Kara Douglas, Affordable Housing Program Manager, Department of Conservation and Development	
IV. Strategic planning process/update	Homebase	
V. HUD CoC Program NOFA & HCD ESG NOFA Updates	Homebase	
VI. TBD		
VII. Pin it	All	Future items of discussion/scheduling to be considered by the CCICH Executive Committee

